

**HOPE LUTHERAN CHRISTIAN SCHOOL  
PTL GENERAL MEETING MINUTES  
May 6, 2021, 7 pm**

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**Attendance:**

23 participants over Zoom.

**Meeting Opening**

Lisa gave a devotional about God sustaining us. Isaiah 50:4 was the key scripture.

*“The Lord has given me an instructed tongue, to know the word that sustains the weary. He wakens me morning by morning, wakens my ear to listen like one being taught.”*

The idea that God sustains us doesn't mean that we're barely getting by or just making it. It means that we are strengthened and supported. God sustains us, but we also sustain or give strength and support to one another.

Make time in your day to seek the wisdom of the Lord and read His Word so you, too, will know the word that sustains the weary and you will know what to say to help build others up and meet their needs, and that what you say will help those who listen. God has a fresh word for all of us each day but we need to stop and listen and allow Him to be heard.

**Approval of March 2021 Meeting Minutes**

**Motion:** To accept the March 2021 minutes as written.

*Motion approved.*

**Elementary Vice-Principal's Report**

- We are so INCREDIBLY THANKFUL for the Staff Appreciation Lunch, gifts and year-round cupboard donations. Our staff have felt supported and encouraged through these blessings.
- Musical, Musical, Musical. Our time since we last met has been dominated by musical preparations and we are excited to be nearing the culmination with filming scheduled next week. We look forward to sharing this with the school community in June.
- The Spell-a-thon and Spelling Bee was a huge success and an enjoyable experience for our students. This was a unique opportunity and one we hope to continue into future years. Special recognition for those students who chose to challenge themselves and move up a level.
- The Spell-a-thon fundraiser was also a huge success! Thank you to all the HLCS students and families and friends who supported this fundraiser. The school's goal of approximately \$3000.00 to cover the costs of the middle school BC Mission Boat mission project was met and then some! The final total was \$6,766.75! God is good!
- The nicer weather has allowed more opportunities for classes to move outdoors (Music, PE, and other classroom subjects).
- Construction of the sidewalk outside the parking lot is underway and we look forward to its

completion and increased safety for our students and community.

- Testing is now complete and we look forward to the results to help guide and assess our programming at Hope.

### **Upcoming Events:**

- Year-end event planning is now underway for the Grade 5 celebration (Wed. June 16) and other end-of-year activities.
- Sports Day will be planned but will look differently - June 7-11. We appreciate the parent's help in setting up, cleaning up, and organizing for our teachers and students.
- Musical Drive-In - June 19th
- Last day of school is Tuesday, June 22 at NOON.

### **Middle School Vice-Principal's Report**

#### **Upcoming Events:**

- Year end planning is underway for our middle school community and Grade 8 graduates
  - A special recognition ceremony will be conducted at our drive-in movie event on June 19th.
- June 15th outing/event for the Grade 8 class to Camp Luther
- June 16th outing/event for the Grades 6-8 classes to Timberline Ranch

#### **School-Wide Calendar:**

- Fri. May 7 - Dress Down (\$2 - Grade 5/8 celebrations)
- Mon. May 24 - NO SCHOOL - Victoria Day
- Thurs. June 3 - Dress Down (\$2 - Grade 5/8 celebrations)
- Fri. June 4 - NO SCHOOL - Admin Day
- Mon. June 7 - Wed. June 9 - Sports Days (each cohort for half a day)
- Wed. June 16 - Grade 5 Celebration
- Fri. June 18 - Middle School End of Year Celebration and Awards
- Sat. June 19 - Grade 8 Grad Program at 7:00 pm Showing of the Musical
- Tues. June 22 - NOON DISMISSAL - Last day of school

### **Elementary Sports Days**

The Elementary campus is looking to host a COVID-friendly sports day of 6 stations for each cohort, one cohort in the morning and the other in the afternoon Monday, June 7th to Wednesday June 9th (weather permitting). Monday: K - AM; 1 - PM; Tuesday: 2 - AM; 3 - PM; Wednesday: 4 - AM; 5 - PM

McLean Park has been booked and parental help is needed for the following:

- A group of parents willing to gather supplies and plan out the games/activities to be played is needed (Mr. Mayer will meet to share activity ideas; Mrs. Watson will be involved to ensure COVID safety)
- 9am set-up
- 12:00 sanitising

- 3pm clean-up

If this interests you, please email the PTL at [hopelutheranptl@hopelcs.ca](mailto:hopelutheranptl@hopelcs.ca) by May 12th.

### **Staff Appreciation**

Thank you to Sharon Ho, Diana Kurniawan and Reagan Schroeder for their coordination with the luncheon and gift baskets. Thank you to Douglas Chow for the wonderful video he created for the staff to view at the luncheon. As well, thank you to all the donors who contributed towards the video and gift baskets. There were some really lovely items enclosed and all the staff appreciated the thoughtfulness of them.

### **Fundraising**

A reminder that our **recycling fundraiser** is ongoing. Additional labels are available at both campus offices. Thank you to those families who have been contributing in this way - we've raised over \$700 so far and those funds have been placed in a PTL Contingency Fund.

The PTL would like to have the role of Fundraising Coordinator filled. Ideas for fundraising are sent to the PTL regularly and it would be helpful to have a parent coordinator to help with exploring and implementing fundraising initiatives. If this interests you, please email the PTL at [hopelutheranptl@hopelcs.ca](mailto:hopelutheranptl@hopelcs.ca)

### **25th Anniversary Celebrations**

#### **Book Drive**

A book drive has been ongoing - 25 for the 25th! - to benefit each campus library. Our goal is to have 25 books donated for each grade and each donation will have a 25th Anniversary sticker attached. A wish list has been created and, to avoid duplication, parents are invited to sign up for the titles they are providing. Details on where to purchase titles is included. Please view the recent Monday Note for a link to the list.

If you wish to make a monetary donation, please mark it "Book Drive" and submit to either campus office.

Additionally, if you wish to donate a book in honor of your child's birthday, we have a sticker for that too! Every book donated in honor of a student birthday will have the student's name written on a legacy sticker and put on the inside cover of the donated book.

#### **Musical Revue**

We are excited to confirm the 25th Anniversary Musical will be shown in a drive-in movie style in the Riverside Community Church parking lot on Saturday, June 19. This will be a wonderful way to end the school year.

A large LED screen will be constructed so that the audience can enjoy the show with the people in their own "bubble" **inside** their vehicle. There will be a limit of 50 vehicles per show but there will be

multiple showings on that day. Mark your calendars now and stay tuned for ticket sale information coming soon, which will be on a first come first serve basis for each show.

**Used Uniform Exchange**

On Monday, June 7th at 3pm outside the entrance we will display a number of elementary-sized uniform pieces, offering to parents free of charge.

All parents are encouraged to display their used items for sale. Please notify the PTL at [hopelutheranptl@hopelcs.ca](mailto:hopolutheranptl@hopelcs.ca) ahead of time so we can have a table available for your sale items.

We will not be hosting a separate sale at the middle school. Middle school parents are to display their items at the PoCo Campus on this date.

**PTL Vacancies**

In preparation for our upcoming 2021/22 school year, we have the following vacancies that need to be filled:

Emergency Preparedness: working alongside Lilian Wong, preparing emergency response items for each class.

Fundraising Coordinator: Ideas for fundraising are forwarded to the PTL regularly. A Coordinator is needed to help with exploring and implementing fundraising initiatives.

Class Liaisons: Grade 3 and Grade 7 classes still require Liaisons. If your child is entering either of these grades and you would like to assist in this way, please email the PTL at [hopelutheranptl@hopelcs.ca](mailto:hopolutheranptl@hopelcs.ca)

**Financial Statements - Mischa Chen**

**March 1 - April 30, 2021**

<b>Balance Forward March 01, 2021</b>	<b>\$18,402.06</b>
<b>Income:</b>	
PTL Membership Fees (6 families)	\$291.50
Recycling Fundraiser	\$700.00
Hot Lunch Rebate	\$89.50
<b>Expenses:</b>	
New Water Fountain (SoFund)	\$1,743.58
Staff Appreciation	\$200.78
<b>Balance on March 31, 2021</b>	<b>\$17,538.70</b>

**Funds held:**

<b>Middle School PE Equipment</b>	<b>\$887.04</b>
<b>Elementary School PE Equipment</b>	<b>\$2,100.00</b>
<b>Music</b>	<b>\$1,500.00</b>
<b>The Well</b>	<b>\$737.35</b>
<b>PTL Events</b>	<b>\$1,500.00</b>
<b>New School Year set-up fees (21/22)</b>	<b>\$6,400.00</b>
<b>Staff Room provision</b>	<b>\$186.91</b>
<b>Contingency Fund</b>	<b>\$700.00</b>
<b>Discipleship</b>	<b>\$250.00</b>

**AVAILABLE FUNDS**

<b>\$3,277.40</b>
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**Discussion around Contingency Fund**

The questions were raised, do we set aside a pre-determined percentages of PTL income each year to put towards the contingency fund or do we take a measurement of surplus and vote on the appropriate amount?

In a normal year, the PTL receives income three times per year - in September with the PTL fees; February from the Term 1 Parent Volunteer cheques and in June from the Term 2 Parent Volunteer cheques.

A suggestion was made to set aside a minimum amount in the PTL account for cash flow. A standard base would be a 3-month reserve.

This topic will be further discussed at the June meeting and a vote will be taken to decide how much surplus from this school year will be designated towards contingency.

**New Business**

An additional fundraiser of movie theatre-style treat bags was proposed to support the drive-in musical production. The response was favourable and a small parent group has been formed to oversee the pre-ordering and selling of theater-style treats for families to take with them to their showing of the musical. Pre-purchased treat bags will go home with the youngest child on Friday, June 18. Details will be communicated shortly.

Meeting adjourned at 8:10 pm. Our next meeting date is 7pm, June 6, 2021 over Zoom. Connection details will be sent prior to the meeting date.