



Hot Lunch is coming back!

Starting October 2nd, we will be providing a Hot Lunch program **2x a month** through The Lunch Lady Company.

If you are a new family with no previous account, please use instructions below to set up your new account.

If you have an existing account with The Lunch Lady, please click "Forgot Password" to reset your account.

PLEASE READ: VERY IMPORTANT NOTES/CHANGES TO REMEMBER!

1. In your account, under customer, please **make sure you have selected the correct SCHOOL (Middle School or Elementary Campus), Grade and Teacher**. If you do not select the correct information and save, your child's lunch might end up in the wrong location.
2. You can have different children under the same account in 2 different locations.
3. This year, we will only be placing orders one month ahead due to the uncertainty of school closures. Please remember to place your orders before each month. A reminder will be pop up on the school's Monday Note.
4. **PLEASE order your child's condiments**. If you do not select condiments with each order, your child will not receive them as we are under strict guidelines to have each lunch order individually packaged and sealed
5. An option for NO SPOON & FORK will be available to select for those who want to reduce environmental waste. Please select this if you choose to pack your own utensils.
6. **ALL Orders/Changes** must be received by the Thursday before Hot Lunch at 6:00am
7. **Sick Child** or need to cancel. Please let The Lunch Lady know before 8:00am day of Hot Lunch
8. **Snow Day Policy**: if school is open, we will deliver. Call before 8:00am if your child will not be at school to get the credit on time.
9. Allergies and Food preferences, please contact The Lunch Lady directly.

Instructions to set up a new account:

Go <https://order.lunchlady.ca> register for a new account.

- If you are a returning customer, you will need to reset your password.
- Login and edit your account profile as needed.
- Add / edit students under the "customers" and provide their school and CORRECT class details.
- Click ORDER NOW to view your school's AVAILABLE LUNCH DATES on the CALENDAR.
- Pick your date and click on PLACE ORDER to see the order choices.
- You can sort menu items by type and identify favourites. Your selections for each day will be added to your shopping cart. Don't forget your condiments.
- Click on the shopping cart to see your order and make your payment. Pay by MasterCard, MC Debit, Visa, Visa Debit or Interac, via a secure 3rd party partner. No credit card information is stored on our site.

If you have any questions please email the Hot Lunch Committee:

Sharon or Reagen : sharon.chong@shaw.ca